

**ANGLOPHONE SOUTH DISTRICT EDUCATION COUNCIL**

**POLICY TYPE:** Executive Limitation

**POLICY NO.:** 3.3

**POLICY TITLE:** Information to Council

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**3.3 When providing information and reporting to Council, the Superintendent shall not fail to provide the necessary information and education to allow Council members to be knowledgeable and well-informed. Communications with the District Education Council must be timely, accurate, and easy to understand.**

**1.0 The superintendent shall not fail to ensure Council members have access to the information they need in a timely manner.**

1.1 Council meeting materials are provided in a timely manner allowing Council members adequate time to review and consider the information in advance of meetings.

1.2 The Council is advised in a timely manner of trends, facts, and information relevant to the Council's work.

1.3 The Council is advised of significant media coverage.

**2.0 The superintendent shall not fail to ensure the Council has access to current, relevant, and accurate information on which they may rely to conduct the business of district governance.**

2.1 To ensure the accuracy and alignment of DEC policies, the Council is advised of changes in assumptions, policies, or data on which the Council has based DEC policies.

2.2 The Chairperson is advised when, in the Superintendent's opinion, the Council or its members are not in compliance with the Council's Governance Process and/or Council Staff Relations policies.

2.3 Council has accurate information on administrative policies. The Superintendent informs the Council of significant changes and the removal or additions of administrative policies and regulations by the district or department.

**3.0 The Superintendent shall not fail to provide information to the Council in a manner that is clear and accessible to assist with the Council's understanding of education issues.**

3.1 Information to Council is presented in a concise format without utilizing jargon or unnecessarily complex language.

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**Adopted: February 9, 2022**

**Revised:**

**Review Method: Internal Report**

**Review Frequency:**

3.2 Council members have the training, education, and resources they need to understand the subject matter and where appropriate; have access to district staff, department staff, or external sources to help inform the DEC's discussion.

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**Adopted: February 9, 2022**

**Revised:**

**Review Method: Internal Report**

**Review Frequency:**